



## Region II Public Health Emergency Preparedness Coalition

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### Steering Committee Minutes Thursday, April 12, 2007 / 10:00 AM Worcester, MA

**In attendance:** Karyn Card, Howard Ziff, Paul McNulty, Walter DePaolo, Trisha Parent, Lenny Izzo, Andy Pelletier, Chris Montiverdi, Jana Ferguson, Roger Mallet, Kerry Clark, Cheryl Rawinski, Ken Gikas, Andrea Callanan, Barry Lein, Sara Delisio

Meeting called to order by Chairman Howard Ziff at 10:12 am

- **Review & approve minutes Steering Committee, March 8, 2007:**  
On a motion to accept the previous meeting, seconded and by unanimous vote, the minutes of March 8, 2007 Steering Committee were accepted.
- **Next Meetings:**
  - **Executive & Steering Meeting – May 24, 2007 / 9:00 am / Milford Fire Station, Milford, MA**
  - **Executive & Steering Committee Meeting – June 13, 2007 / New Braintree – Home of Howard Ziff / 10:00 am**
- **Program Manager’s Report – Kerry Clark**
  - Review of Program Manager’s Report. Please see attachment.
- **Central MA Disaster Animal Rescue Team (CMDART)**
  - Representatives from CMDART provided information regarding the organization vision for Central MA. It was suggested that if the organization could support all 74 communities within Region 2, funding could be a consideration. CMDART was asked to put together a proposal to be discussed at the next Executive Committee.
- **Regional Coordinator Update**
  - Jana spoke on different ways to collect data for this years deliverables. Performance measurement data is only required from direct funded states and New England is excluded from this. Jana feels this will probably be revisited next grant cycle. She recommends that towns continue to work on past deliverables as well as the two new items for this year.

- Jana attended a luncheon where John Auerbach, the new DPH Commissioner, made a statement that his priorities were Public Health, Emergency Preparedness and Regionalization.
- Jana is looking to hire a Health Educator for Region 2 and the job opening will be posted.
  
- **MRC Coordinator Update**
  - Karyn Card told the committee that each town has promotional material being prepared. This material includes tri-folds and posters for towns to solicit MRC volunteers. MRC and BT consultants will work together to distribute this material.
  - Currently the MRC has approximately 500 volunteers. 6700 letters have been sent out in Worcester and 250 have been received. Some problems exist with incorrect addresses.
  - Karyn and her consultants are working on a list of towns that have sent out MRC recruitment letters. The list will also include each town's list of volunteers to include volunteers willing to respond to their town for assistance.
  
- **New/Old Business**
  - Senator Dick Moore will be invited to our next meeting. Any questions you might have for your town's concerns/comments, please submit them to Howard Ziff prior to the meeting.
  - Discussion about an evening meeting took place. It was suggested that perhaps we could have more BOH members attend if the meeting was held at night. The majority of the committee felt that they would not attend.
  
- Steering Committee meeting closed at 12:25 pm.