

STEERING COMMITTEE MEETING MINUTES  
Thursday, February 2, 2017/9:03am  
Shrewsbury Town Hall  
Old Selectman Room (closest to Health Department)  
100 Maple Avenue  
Shrewsbury, MA 01545

IN ATTENDANCE: Steven Baccari (Westborough)(Chair); Tom Bonci (Clinton); Darlene Coyle (Auburn); Lenny Izzo (Milford); Philip Leger (Worcester/Royalston); Dorothy McNamara (Fitchburg); Trish Parent (Upton); Andy Pelletier (Southbridge)(Vice-Chair); James Philbrook (Charlton); Debra Vescera (PH Nurse); Kalene Gendron (Pepperell)(Alt); Dennis Costello (Boylston); Beth Hallal (Medway); Alissa Errede (HMCC Sponsoring Org); Katrina Stanziano (PHEP Regional Coordinator); Shaylin Deignan (HPP Coordinator)

**At this time Steve Baccari announced that the public portion of the meeting was concluded and asked for a motion that we go into Executive Session to discuss the Planner Evaluations.**

**Phil Leger made a motion that we adjourn the public portion of the meeting to go into Executive Session which was seconded by Jim Philbrook. This was confirmed by a roll call vote of the Steering Committee members.**

**Executive session was called to discuss concerns about how when the evaluation document was presented at the last PHEP Steering Committee Meeting the group should have gone into executive session. Also discussed was the format and changes made to the evaluation document based on feedback from the group.**